

Alice Louisa Milligan

B. Arch, Architectural Assistant

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References available upon request



Personal Statement:

I am an enthusiastic, aspiring architect who is naturally hard working and motivated. I pride myself on being a rational person who is not easily fazed. I am presentable and articulate, which I have found to be indispensable traits in all my previous employment. I am very sociable and greatly enjoy working as part of a team although I have the confidence to use my initiative and work independently. I am dedicated, always committing myself to the task at hand, which I feel is evident in the quality of my design work. I strive for excellence; my school grades were consistently high and I recently received a 2/1 equivalent in my 3rd year at university.

Hobbies and Interests

I am a keen snow boarder and rock-climber: keeping fit is very important to me and I relish the opportunity to participate in such outdoor pursuits. Music has always been a passion and I am often involved in the performance-side of the art and I greatly enjoy sketching and writing in my spare time. I am always eager to travel and experience new places and cultures - I have recently been on study trips to Amsterdam and Istanbul and in the summer of 2010 I volunteered on a post disaster reconstruction project and travelled independently through South America.

Education:

Jordanhill School, Glasgow
(1999-2005)

Higher: English - A
Maths - A
Art - A
Music - A
Biology - B
Psychology - B

Advanced Higher: Art - B
English - C

Higher Education:

The Mackintosh School of
Architecture at the
Glasgow School of Art
(2005-2008, 2010-2012)

I have successfully completed the
B. Arch course with a B grade and
was granted automatic acceptance
onto the honours course.

Following 2 years professional
experience, I am currently
enrolled on the honours course
and am predicted to graduate with
a 2/1 in June 2011

Work Experience:

Architectural Assistant
JTP Architects, London
08/2009 - 07/2010

I worked on a number of large-scale
housing projects in England. I was
personally responsible for drawing and
document preparation and making design
decisions. I prepared several design and
access statements which received
detailed planning approval. I was
actively involved in community
consultation events and enjoyed working
closely with clients, consultants and the
public.

Freelance Assistant
Brimstone Engineering, London
06/2009-07/2010

I conducted site surveys and prepared
structural details. Self-organization
and forward planning were important
traits for this type of independent work

Receptionist/Administrator
NHS, London
04/2009-08/2009

I worked on the front line in a busy
surgery and worked with patients,
doctors and management on a daily basis.

Architectural Assistant
DLA Architecture, London
09/2008-02/2009

I was a member of a relatively small
team. I have been working on a range of
projects from a boardroom refurbishment
to a multi million pound residential
development. I gained experience in
design development, as well as
presentation, document preparation and
detailed design work.

Software Skills:

AutoCAD
Rhino 3D Modelling
Adobe Photoshop
Adobe InDesign
Sketch-Up
Ecotect
Microsoft Office

Other Skills:

Model Making
Drawing/sketching
I am a confident public speaker
Typing speed of 55 wpm

Awards:

In school I achieved several awards for
excellence in craft and design and
English.

I have achieved several medals for
athletics and I represented Glasgow at
an under 18's level

I have achieved numerous certificates
for achievements in music, most
recently a distinction in grade 8 piano
performance.