

# Leslie Riekenberg

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## Education

University of Nebraska-Lincoln  
Bachelor of Arts: May 2011

Majors: International Studies and Political Science  
Minors: African Studies, Conflict Resolution, Economics

## Study Abroad: Rwanda July 2009

Interdisciplinary Study of the 1994 Tutsi Genocide and its aftermath where I developed an interest in International Relations, Diplomacy, Conflict Resolution, and Gender Relations

## Service-Volunteer Experience

AmeriCorps-VISTA at Lincoln Public Schools (LPS)

Summer Associate: Lincoln, NE June 2011-August 2011

- Compiled a summer school curriculum and prepared supplies for 5 grade levels and 20+ LPS schools
- Assisted in coordinating professional development seminars for TITLE I Teachers
- Organized before and after school learning programs for disadvantaged students
- Taught alongside certified teachers and implemented the summer curriculum

Lincoln Literacy Council

Volunteer Tutor: Lincoln, NE January 2010-Present

- Received a 16-Hour Tutor Training Certificate in June 2010
- Work with English language learners (African Refugees) to help improve their language abilities

## Non-Profit Experience

Muscular Dystrophy Associate (MDA-Omaha)

Volunteer Recruitment Coordinator: Omaha, NE September 2011-Present

- Recruit and organize volunteers for MDA-Omaha fundraising events
- Advise and coach current volunteers on successful fundraising tactics

Nebraska Appleseed

Internship: Lincoln, NE, May 2010- August 2010

- Conducted research and drafted reports on legislation concerning Health Care and Immigration
- Assisted with public outreach, media relations, and promoting community involvement
- Improved use of social media by developing blogging and social networking programs
- Attended relevant events and hearings and reported on them to the community

Hudson Bay Company of Illinois

Canvasser: Lincoln, NE August 2009-May 2009

- Briefed interested parties on over fifteen controversial campaigns and issues and urged their support
- Organized memberships and financial donations

## Legal and Government Experience

Perry, Guthery, Haase & Gessford P.C., L.L.O.

Runner: Lincoln, NE, August 2009-May 2011

- Ensured the timely delivery of court-related documents
- Communicated and interacted with all clients and directed them to the appropriate staff members
- Trained new employees on how the office operates on a daily basis
- Improved efficiency in retrieving client information by inputting data into readily accessible excel spreadsheets
- Initiated environmentally friendly policies in the form of recycling paper, plastic, and aluminum cans

## Nebraska State Legislature

Legislative Assistant: Lincoln, NE, January 2010- May 2011

- Implemented a training program for 20 incoming Legislative Pages
- Provided assistance to State Senators during legislative sessions
- Organized committee sessions and hearings for Natural Resources and Business & Labor committees

## **Professional Skills**

- Proficient in French
- Knowledge of Microsoft programs and Adobe software
- Experience working with culturally diverse populations
- International Travel: Great Britain, Ethiopia, and Rwanda

## **Campus Activities**

- Pre-Law Club
- Invisible Children Club

## **Outside Interests**

- Yoga, Reading, Learning Languages, Travelling, and Outdoor Adventures