

## COURTNEY KANDLER

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### EDUCATION

UNIVERSITY OF PUGET SOUND, Tacoma, Washington  
*Bachelor of Science in Molecular and Cellular Biology, May 2011*  
GPA: 3.70/ 4.00  
SCHOOL FOR INTERNATIONAL TRAINING, Durban, South Africa  
*Community Health and Social Policy, South Africa, Spring 2010*

### WORK EXPERIENCE

**Work-Study Registration Assistant; Office of the Registrar, University of Puget Sound, Tacoma, WA 2009-Present** Assist staff with office duties, student registration, and academic record releases.

- Process transcript requests and student enrollment verifications
- Assist with office duties including answering phone calls and emails, and filing

**CURE Research Intern; Epidemiology Department, Cancer Research Center of Hawaii. Honolulu, HI Summer 2010** Participate in cancer research to discover more about research aspect of epidemiology.

- Code, verify, and analyze survey data for Principal Investigator's study, "Human Papillomavirus Infection in American Samoan women"
- Assist research team with sample collection set up and clean up for Male HPV study

**News Writer; "The TRAIL" Student Newspaper. University of Puget Sound, Tacoma, WA Spring 2008- Spring 2009** Member of student-run campus news writing staff.

- Investigate and write weekly stories on local or campus news.

**Office Assistant; Joseph Holtz & Associates CPA, Inc, Honolulu, HI, Winter and Summer breaks in 2007-2009** Assist staff with administrative duties.

- Assist with office duties, including scanning and filing of client tax documents

**Office and Patient Care Assistant; East Oahu Physical Therapy, Honolulu, HI Summer 2008** Assist physical therapist with patient check-in, comfort and well-being.

- Demonstrate exercises to new patients
- Assist patients with exercise therapy

### VOLUNTEER EXPERIENCE

**Mary Bridge Emergency Department Volunteer; Mary Bridge's Children's Hospital, Tacoma, WA 2009-Present** Assist other members of Multicare Health Systems team by promoting customer satisfaction and contributing to patient's comfort and sense of well-being.

- Visit with, play, and deliver toys, books, and games to patients
- Assist medical staff by retrieving and orienting patients to ED
- Restock and clean patient rooms

**"Access to College" Mentor; University of Puget Sound, Tacoma, WA 2010-Present** Mentor and tutor local middle school students.

- Mentor middle school student in context of promoting "access to college"
- Tutor middle and high school students in English, Math, and/or Science

**SIT South Africa Alumni Contact; School for International Training Study Abroad,**

**2010-Present** Act as alumni contact for students interested in studying abroad with one of SIT's South Africa programs.

- Answer questions and offer advice (packing list, safety, must-do's) to students considering applying, and students preparing to leave for South Africa program.

**Luau Dancer & Dance Teacher; University Hui O Hawaii, Tacoma, WA 2007-Present** Assist in planning and coordination of annual Hui O Hawaii Luau show & dinner

- Co-teach the Women's Slow Hula and Co-ed Tahitian dances for Luau Performance
- Schedule dance practice schedules and organize costumes and stage layout
- Organize ticket printings, sale schedules, and procedures

**Student Volunteer; Provincial Hospital, Ladysmith, KwaZulu-Natal, South Africa April 2010** Investigate Male Assault Violence and 'Street Justice' Cases by interviewing local doctors and police officers; help with patient care as able.

- Observe and assist ED, OB/Gyn, Pediatric physicians during patient rounds and visits
- Discuss medical cases (patient history, diagnosis, and treatment) with physicians
- Visit with patients in in-patient wards

**Assistant Volunteer Coach; Girl's Varsity, Junior Varsity, and Varsity Blue Teams. Henry J. Kaiser High School. Honolulu, HI Summer 07, 08, 09** Assist in coaching high school girl's teams during pre-season and early season practices and games.

- Run practice drills and entire practices if short-staffed
- Advise players on techniques of skills (passing, setting, hitting, serving)
- Provide individualized attention to beginning players by running separate start-up drills, and explain and demonstrate game rules and strategic plays.

**Patient Care Volunteer; Renal Dialysis Ward. St. Joseph's Medical Center, Tacoma, WA 2009** Assist medical staff by contributing to patient comfort.

- Distribute and administer patient wellness-of- life surveys (help patients complete survey, if necessary)
- Visit with patients

## **PUBLICATIONS**

**Currently writing, "Indicators of Pap Smear Utilization in Women in American Samoa"**

- Summary report of findings from summer research project with Cancer Center of Hawaii to be submitted for publication in Asian and Pacific Islander Cancer Research journal

## **SCHOLARSHIPS/HONORS**

DEPARTMENT-SPONSORED SCHOLARSHIP PROGRAM, University of Puget Sound, Health Profession's *Dr. Richard Allan Slater Memorial Scholarship*, 2010-2011

BENJAMIN A. GILMAN INTERNATIONAL SCHOLARSHIP FOUNDATION, *Benjamin A. Gilman International Scholarship*, Spring 2010

USA FUNDS, *USA Funds Access to Education Scholarship*, 2007-2011

OUTRIGGER DUKE KAHANAMOKU FOUNDATION, *Outrigger Duke Kahanamoku Foundation Scholarship*, 2007-2008

HONOLULU FILIPINO JUNIOR CHAMBER OF COMMERCE, *Honolulu Filipino Junior Chamber of Commerce Scholarship*, 2007-2008

MENSA EDUCATION AND RESEARCH FOUNDATION NATIONAL SCHOLARSHIP PROGRAM, *Diana Mossip Memorial Scholarship*, 2007-2008

HAWAII COMMUNITY FOUNDATION, *Marion Maccarrell Scott Scholarship*, 2007-2008

HAWAII COMMUNITY FOUNDATION, *Robanna Fund Scholarship*, 2007-2008